



**LADY CASTLE
NURSERY**

Wednesday 21st October 2015,

Dear Parents,

On Friday 18th December 2015, children at Lady Castle Nursery may attend Santa's magical Grotto at Ingleborough Cave. The children will begin their adventure by walking through the magical woodland forest, meeting new friends on their way to reach the mystical cave where Santa and his elves are busy preparing for the big day!

Once in the cave the children will walk along floodlit passages which are well laid with concrete paths, to meet the man himself. The children will be able to talk with Santa Claus and his many elves and will receive an extra special gift for being well behaved children this year.

Once the children have met Santa Claus they will make their way out of the mystical cave to have a picnic lunch in a sheltered area and reminisce about the fantastic, magical events of the day.

The ratio of staff to children will be 1: 2 for Baby Bees, 1:3 for Honey Bee children and 1:6 for Busy Bee children. Children do not need any spending money.

Lady Castle Nursery is also inviting siblings to our Christmas trip to make it an extra special family day out. Please see details below.

All children are invited to attend this visit regardless of whether they are booked in for a session on that day. Arrangements are detailed below:

1. Children **who do not** attend Nursery at all on Fridays must arrive at 8am and be collected at 5.00pm. The cost of the visit, lunch and extra staffing for the day will be £61.00
2. Children who normally attend the **morning session until 12.00pm** must arrive at 8am and be collected at 5.00pm. The cost of the visit, lunch and extra staffing for the day will be £45.00
3. Children who normally attend the **morning session until 12.30pm** must arrive at 8am and be collected at 5.00pm. The cost of the visit including extra staffing will be £41.00
4. Children who normally attend the **afternoon session** must arrive at 8.00am and be collected at 5.00pm. The cost of the visit, lunch and extra staffing for the day will be £ 45.00
5. Children who normally attend a **full day** session on Friday must arrive at 8am and be collected at 5.00pm. The cost of the visit will be £23.00
6. Please let us know if you do not wish your child to be included in this visit and state on the attached form if you attend Fridays.
7. Siblings must arrive at 8.00am and be collected at 5.00pm. The cost of the visit will be £61.00

They will travel by coach, leaving School at 8.00 am **prompt** and expect to be back by 5.00pm. The cost of the visit is listed above and covers the coach, entry to Ingleborough cave, and a small gift. Some options above include extra staffing costs and a packed lunch and snacks. Children should wear warm suitable clothing and footwear. Due to health and safety no extra baggage can be taken into the cave.

Please complete and return the attached indemnity form with a cheque made payable to Lady Castle Nursery for the amount listed above by **Friday 6th November 2015** at the latest.

Yours sincerely,

Miss L Muranka
Head of Nursery

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Head of Nursery
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